



# Wisconsin Union

Experiences for a lifetime

## President

### Of the Wisconsin Union

#### Overview

- This officer position is a volunteer, leadership position with the Wisconsin Union Directorate, student programming board and the Wisconsin Union, at large.
- Wisconsin Union Directorate is committed to amplifying the voices of underrepresented communities through thoughtful and deliberate programming that targets societal issues. WUD leaders have an obligation to use the privilege of our organization and the power of our positions to continually educate ourselves and provide the same opportunities to our communities.
- Successful applicants for WUD Leadership positions will demonstrate a commitment to social justice during the interview process and, upon selection, commit to continually highlighting inequalities due to racial, environmental, societal, and any other type of discrimination that our campus, country, and global communities face through their committee processes and programming efforts.
- Given the significant time commitment of Wisconsin Union Officer positions (20 – 25 hours, weekly), a stipend is provided to increase the likelihood these volunteer leadership positions are accessible to all students. An academic stipend includes 80% of yearly in-state tuition based on the prior year will be distributed at the beginning of each semester. Additionally, \$50/month is provided for 8 months in gratitude for each students' service, as is Lifetime Union Membership upon completion of their terms.
- Officer Positions run May – May yearly. Officers are required to return to campus and hold office hours, typically 10 hours weekly, beginning August 1 and expected to participate in the mandatory, two-day training in August.

#### Overview of President Role

The President of the Wisconsin Union has the overall responsibility for furthering the organization's mission, vision, and values. This includes, but is not limited to, coordinating the work of the Wisconsin Union Directorate (WUD), which is composed of Officers, Directors/Hooper Council President, Club Presidents, Summer Coordinators, Associate Directors, and committee/club members. This position actively promotes shared governance and encourages awareness among Directorate on issues that affect student life. Additionally, the President chairs Union Council, the governing board of the Wisconsin Union, and is a member of the Wisconsin Union's Leadership Team. This position works in partnership with the Associate Director for Program and Leadership Development and the Wisconsin Union Director. Finally, along with the other Officers, the President serves as a liaison between the Directorate and the rest of the Wisconsin Union, as well as the Wisconsin Union and the University.

#### President General Responsibilities

- Oversee the Innovative Grant.
- Maintain relationships with Student Employee Advisory Group (SEAG).
- Represent the Union and Directorate on University committees as needed.
- Meet regularly with the Chancellor, ASM leadership, Vice Chancellor of Student Affairs, and Dean of Students to stay abreast of campus events.

- Represent the values and ideals of the Wisconsin Union to external constituencies.
- In fall, work in collaboration with the SSFC Chair and the Union Assistant Director - Administration to collectively set the budget timeline for the year and address preliminary questions and concerns.
- Participate in the Union's budget formulation and SSFC budget process as needed.
- Additional Relationships President is encouraged to explore, through:
  - The Chancellor's Office
  - Vice Chancellor of Student Affairs
  - The Dean of Students office
  - Multicultural Student Center (MSC) Leadership
  - ASM Leadership
  - SSFC Leadership
  - Student Employee Advisory Group (SEAG)
  - Local non-profit partnerships: Porchlight Inc.
  - Office of Sustainability – Green Fund
  - Relevant Academic Departments

### **President WUD Responsibilities**

- Meet regularly with Directorate members to discuss programming, issues, and concerns.
- Coordinate and chair Directorate and Directorate Executive meetings.
- Participate in spring, summer, and fall training. Plan and implement such training when applicable and work with Program Staff to plan the Fall Retreat.
- Guide and set directions for Directorate through developing a process for formulating goals and strategies. Develop implementation plans for achieving such goals.
- Participate in the annual selection of Wisconsin Union Directorate's student committee directors
- Actively pursue all forms of diversity and integrity within Directorate programs and committees.
- Collaborate with the Hooper Council President to plan and execute combined Directorate and Hooper leadership meetings.
- Work with the VP-External Relations on initiatives to increase WUD's visibility and to strengthen WUD as a connector on campus.
- Oversee and maintain the WUD Budget and the annual WUD Budget process.
- Continue refining the Officer Transition materials as a mechanism for passing information to the incoming president. Ensure that all digital materials are stored on the Union's shared drive.

### **President Union Council Responsibilities**

- Coordinate and chair Union Council and Union Council Executive meetings.
- Coordinate and chair a Union Council Advisory Board.
- Uphold the Wisconsin Union Constitution and participate in the review/implementation of policy and procedure.
- Actively promote shared governance and encourage awareness of issues that affect student life.
- Appoint students, staff, and alumni to Wisconsin Union Council Advisory Boards, hiring committees, and ad-hoc groups as needed
- Chair nominating committee for Officer Selection.
- Appoint nominating committees for (1) Awards, (2) Selection of Officers, Directors and Summer Coordinators.
- During term of office, serve as a Trustee in the Wisconsin Union Association (WUA), the Union's non-profit board of Trustees.
- Maintain relationship and communication with (Associated Students of Madison) ASM and (Student Service Finance Committee) SSFC.

**Last Updated:** December 2020