Society and Politics Committee Director

The Society and Politics Committee (SoPo) develops and implements informative programs that address contemporary issues and stimulate political and social discussions within the university community. This may be achieved through a variety of program formats including but not limited to lectures, debates, panels, forums, and discussion groups. The committee focuses on current political and social issues that have a campus, local, domestic, and/or international impact. Past programs have included political debates, candidate appearances, panel discussions, series programming, and film screenings. The committee director works in partnership with a program advisor.

**Director Duties:**

- Chair weekly SoPo committee meetings, attend necessary weekly meetings, hold general office hours (10 per week) and participate in cooperative WUD projects and activities.
- Recruit, select, and train Associate Directors for your term of office.
- Meet with Associate Directors on a weekly basis.
- Work with the committee to establish goals for programming.
- Foster a comfortable, friendly and open environment for all committee members.
- Work to develop committee members in areas of programming and marketing, in addition to building committee cohesiveness and unity.
- Familiarize yourself with the programming needs of the university community regarding social and political current events and issues in order to implement a diverse array of programming in a focused and intentional manner.
- Promote community on campus through student engagement across multiple mediums.
- Implement the Weisberg Forum and Wilke lecture series. Keep donors abreast of committee activities.
- Actively recruit committee members for specific programs/content areas.
- Foster growth and development of committee members, which includes planning regular leadership trainings and other special opportunities for the committee to grow and develop as a whole.
- Develop and coordinate promotion plans for the committee and its events, working with the Union’s marketing department.

**Responsibilities to Directorate:**

- Participate in weekly Directorate meetings, using officers and fellow directors as resources. Perform action items as required.
- Serve on a Union Council subcommittee.
- Participate in annual WUD Fall Retreat (3 days in mid-August), facilitate AD training, and participate in additional leadership trainings as mandated by the officer team.
- Increase campus presence by actively pursuing co-sponsorships within WUD and throughout the campus community.
• Promote Directorate committees and the organization at student fairs and other recruitment opportunities.
• Actively communicate with Union officers about needs and goals of committee.
• Create an adequate binder or digital file of information for the incoming director to understand the intricacies of running the Society & Politics Committee. Ensure that all digital materials are stored on the Union’s share drive.

Additional Relationships Fostered:

• Associated Students of Madison
• Multicultural Student Center
• UW Academic Departments
• Campus Multicultural / International Organizations
• Campus Political Organizations (Dems, GOP, Greens, etc.)
• Student Organization Office
• Community Activist Groups

Term of Office
May — May, with active participation in trainings before term begins

Academic Year: 20 - 25 hours per week

Remuneration
• Academic Stipend - 60% of yearly tuition based on previous year, less withholding tax, distributed monthly (Benefits Policy PL3-14)
• $50/month - Wiscard Amount (8 months)
• Lifetime Union Membership

See Policy PL3-4 for Expectations of Wisconsin Union Directorate committee directors

Last updated: 11/30/16