Art Committee Director

The Art Committee is dedicated to the advancement of visual art in the campus community. Bringing inventive and challenging exhibitions to campus in the Wisconsin Union Galleries, (Class of 1925 in Memorial Union, and 1308 in Union South), the student based committee develops every aspect of the exhibition from selection to publicity to installation, and in the process promoting leadership among all of its members. The committee encourages students and the community to participate with active and diverse dialogue by providing supplemental educational programming. This position works in partnership with a program advisor.

**Director Duties:**

1. Work with and train committee members on all aspects of implementing the exhibitions including: budgeting, corresponding with artists, installing the artwork, and marketing the exhibition.

2. Chair committee meetings, attend necessary weekly meetings, hold general office hours, and participate in cooperative WUD projects and activities.

3. Direct the committee in selecting and contracting of the current and following academic year exhibitions, including summer.

4. Establish a relationship with Union Marketing and Graphics staff, as well as with local media, to ensure the Art Committee is adequately promoting all programs.

5. Develop, working with the advisor, an understanding of the Wisconsin Union’s art program including the permanent art collection.

6. Familiarize yourself with the facilities, tools, installation procedures, and risk management practices in the Wisconsin Union Galleries.

7. Develop, promote, and cultivate new and innovative projects, technologies and programs, including collaboration with Wheelhouse Studios and other campus and community partners.

8. Organize benchmarking trips that build committee skill and knowledge.

**Additional Responsibilities of Director:**

- Encourage committee members to become informed about and involved with art related activities in the community.
• Past programs: The committee annually presents and curates approximately 15 exhibitions, including the annual Student Art Show, MFA shows, individual and group shows and nationally touring exhibitions.

• Appoint committee members to research and coordinate art related activities and special exhibitions, such as artist retrospectives.

• Complete all program plans for summer leaving only the implementation and evaluation to the summer coordinator.

• Create an adequate binder or electronic file of information for the incoming summer director and director to understand the intricacies of running the Art Committee.

• Serve on a Union Council subcommittee.

• Appoint the Associate Directors for your term of office.

• Work with the committee to establish goals and procedures for programming as well as develop, communicate, and hold committee to vision and mission of programs.

• Foster a comfortable, friendly, and open environment for all committee members.

• Set an example of leadership for committee members and encourage committee members to pursue leadership opportunities.

Additional relationships fostered

• Art Department

• Art History Department

• Communication Arts Department

• Community Art Organizations

• Local Galleries and Museums

• Wheelhouse Director & Staff

• Campus Arts Organizations

• Local & Regional Arts Media

• Design Studies Department

Term of Office
May – May
Academic Year: 20 – 25 hours per week

Remuneration

• 60% of yearly tuition based on previous year (Benefits Policy PL3-14)

• $50/month – Wiscard Amount (8 months)

• Lifetime Union Membership

Last updated: 12/21/2015