Union Council 2016-2017
Nov 14th, 2016: Meeting Agenda

5:30pm       Call to Order       Deshawn
- Dinner and WUD Committee/Club Goal presentations

6:00pm
- Approval of October meeting minutes       Deshawn

6:05pm       Open Forum

6:15pm       WUD Committee/Club Goals       Directorate

6:30pm       Thinking Forward Together       Jay Eckleberry

6:50pm       Financial Report (1st Quarter)       Susan Dibbell

7:00pm       Subcommittee Reports
**REMINDER - Those seated on Council should also be seated on a subcommittee**
- External Relations
- Admin
  - WU1-1: Union Council makeup
- Facilities
  - Bike station update
- Dining
  - Transparency with policies
- Program and Leadership
  - Deletion of P&L 4.3

7:30pm       Updates
- ASM
• Hoofers
• Union/Council
  ○ Union Response Planning Meeting on 11/18 @ 9:30am
• Officers

8:00pm     Closing
Union Council
Meeting Minutes
October 24, 2016


Guests: Victoria Fok, William Rosenthal, Danny Supernaw, Iffa Bhuiyan, Yusi Liu, Federica Ranelli, Lori DeMeuse

Call to Order: Deshawn McKinney called the meeting to order at 6:10 pm.

Approval of 9/26/16 Meeting Minutes
Madison Laning made a motion to approve the minutes. Samuel Park seconded. All approved. Motion passed.

Open Forum
No one was present to speak at the open forum.

WUD Goals
WUD Directors reported on their goals for this year:

Alternative Breaks – Director Iffa Bhuiyan
- More student involvement
- Two student trip leaders per each trip
- Doing some special events in addition to trips

Cuisine Committee – Director Federica Ranelli
- This is a new committee – the main goal is to get the committee up and running and differentiate it from other campus food organizations
- Wants to be a platform and advocate for innovations and discovery in the food system
- Looking for ways to engage people with an interest in agriculture and the food supply and also those interested in how food can build community for some and be polarizing for others

Hoofers Ski and Snowboard – President Danny Supernaw
- The main goal is to get those who have not had an opportunity to ski to a local ski hill
- Trying to make trips more affordable by doing more fundraising and sponsorship
- Offering a free introductory lesson
- Hope to have a better resale event

Distinguished Lectures Series – Director William Rosenthal
- One of the committee’s main goals is to make sure there is a wide variety of speakers in both backgrounds and topics.
- Increase the amount and spread of events on research that is being done on campus.
- Increase the amount of committee informational carryover from one year to the next

Society and Politics – Director Omar Jandal
- Focusing on election related events
- Embracing student voices – hosting many different events reflecting many different viewpoints
• More sessions with graduate students on research being done on campus
• Exploring technology and how we can do things better

Art – Director Yusi Liu
• Modernization of gallery
• More impact for committee name on campus
• Committee members learn art installation

Hoofer Council – President Caleb Foust
• Bring all Hoofer club’s technology up to the level of the Sailing Club
• Thinking about expanding chapters to other UW schools

Wisconsin Union Directorate Goals (Policy P&L 2-1) – Adan Abu-Hakmeh and Lily Hansen
See attached policy.
Lily Hansen made a motion to approve the WUD goals. Peter Lipton seconded the motion. All approved.
Motion passed.

EID Council Goals – Susan Dibbell
Ms. Dibbell reported that the Union has created an Engagement, Inclusion and Diversity Council for permanent staff. EID is a priority of the Vice Chancellor for Finance and Administration. The committee is comprised of 8 full-time staff members representing all of the functional areas of the Union. The EID Council has established a mission, vision and goals statement which was reviewed by Ms. Dibbell. George Cutlip suggested adding a brief paragraph defining EID. Funds will be allocated in the Union budget for EID initiatives.

Memorial Union Reopening – Mark Guthier
Mr. Guthier reported that the first floor of Memorial Union will not open on November 1 as originally anticipated. At this time it is hoped that we will reach substantial completion by November 3. Next week a determination will be made on whether to open after Thanksgiving or wait until the beginning of the semester in January. A discussion took place on whether to open the non-restaurant units prior to exams if that is a possibility. Most felt opening as soon as possible was preferable. Samuel Park expressed frustration on behalf of student employees regarding the lack of information on the opening date.

Sub-Committee Reports
Deshawn McKinney reminded Council members that they need to serve on a Council sub-committee.

External Relations - Omar Jandal
• Determined the agenda items for the year
• Will look at why table tents are no longer used
• Will look at the procedure regarding banners. Want to make banners more accessible for Union entities and organizations.
• All policies and procedures will be reviewed

Administration – Deshawn McKinney
• The primary focus of the committee is the budget. Working on teaching committee members to read and understand the budget and budget issues.
Facilities – Adan Abu-Hakmeh

- The Reflection Room opened at Union South today. Emails were sent out to the different campus entities involved in proposing the room. Terms of use are posted on a sheet outside of the space.
- FP&M contacted the committee about building a bike shelter by the planter outside of Union South. The project will be funded by FP&M.

Mark Guthier inquired whether the Facilities Committee will bring the approval of the planned bike shelter to Union Council. Ms. Abu-Hakmeh responded that she believed it was already in the works, but will follow up with Asst. Director for Facilities Paul Broadhead. Mr. Guthier expressed concern that there was a more elaborate design for a bike shelter in the initial building plans that was dropped due to budgetary issues. He feels that Union Council should see the plans and be able to give feedback before the shelter is built. Members asked Ms. Abu-Hakmeh to bring more information on this to the next meeting.

Dining – Caleb Foust

- Some committee members want to discuss pricing. They feel like they are being priced out of purchasing food at the Union. Prices were recently reduced.
- Working on Dining Service touchstones by coming up with specific verbiage and codifying them in policy form.
- Working on mission statement and purpose of Dining Services
- Thinking about ways to bring pricing inline between Memorial Union and Union South.

Iffu Bhuiyan asked if the committee was working on offering more vegetarian food items. Caleb responded that they are, especially in the new Memorial Union food units.

Omar Jandal asked if it is possible to have classes work with Dining Services data. Mark Guthier noted that we partner with School of Human Ecology Customer Analytics classes.

Madison Laning brought up the issue that pork gelatin is an ingredient in most Babcock Dairy ice creams. The Dining Services Sub-Committee will add this topic to their agenda.

Samuel Park inquired about the process for handling food waste. Mr. Guthier explained that food that is prepared for catering orders but has not left the kitchen for serving is donated to shelters. Any restaurant food leftovers cannot be donated and are sent to compost. This year we are hoping to have zero food waste go to the landfill.

Program and Leadership – Lily Hansen

Ms. Hansen reported that the Program and Leadership Committee is working on policy changes.

- P&L 3.2 – Changing of titles
  Lily Hansen made a motion to amend the policy as distributed and in addition change Asst. Dir for Social Education to Asst. Dir. for Program and Leadership Development. Mark Guthier seconded the motion. All approved. Motion passed.
- P&L 6.2 – Old ticketing policy for WUD film that is out of date
  Adan Abu-Hakmeh made a motion to delete P&L 6.2. Lily Hansen seconded the motion. All approved. Motion passed.
- WU1.1 – Changing position descriptions in the by-laws
  The by-law change will need to be voted on at next meeting due to time required for posting.
• Officer position descriptions
  Will come to the November meeting

Madison Laning brought up that there is no University Staff representative on Union Council. She also feels there should be a student employee representative. Jessica Franco-Morales agreed regarding having a University Staff representative sit on Union Council. Mark Guthier responded there are good reasons to do this, but it would require a change to the constitution, which will take a campus-wide vote. The Administration Sub-Committee will add this topic to their agenda.

Updates

ASM – Carmen Gosey
• Early voting going on in Union South
• Student Council passed Indigenous People’s Day legislation

Dean of Students – Lori Berquam
Ms. Berquam provided an update on the Black Cultural Center. Staff visited a variety of centers on other campuses. A white paper was presented to the Chancellor. Room 106 in the Red Gym is a potential site for the center.

Deputy Director – Susan Dibbell
Ms. Dibbell reported that the Union’s financials are favorable as of 8/31. Retail dining units revenues exceeded budget. Expenses were under budget in Operating and Facilities Support Services due to staff vacancies.

The Union has been asked to issue voter ID’s at 7 campus locations on Election Day.

Director – Mark Guthier
Mr. Guthier explained that food is served at Union Council for two reasons: to eat together and build community and to test recipes for the catering staff. Funding comes from the Director’s Annual fund.

Budget discussions will begin at the November and December Union Council meetings.

Adjourn
Lily Hansen made a motion to adjourn. Adan Abu-Hakmeh seconded the motion. Motion passed. The meeting was adjourned at 8:15 pm.
Wisconsin Union Policy P & L 2-1
Wisconsin Union Directorate Goals 2016-17

1) Create a holistic, inclusive WUD-Hoofer community that works to bring all students into Union spaces through increased leadership workshops and trainings and all-team bonding experiences.

2) Create a more cohesive brand identity among all Wisconsin Union Directorate committees to strengthen our brand reputation and showcase the breadth of our organization.

3) Improve the Union’s responsiveness to student needs by creating a plan for offering spaces for conversations and/or planning events on-the-fly as situations arise, in addition to proactively creating programs that incorporate current events around the world, as well as reflect current campus climate.

4) Improve transition for new student leaders by moving the selection process earlier in the year and improving internal memory.

5) Increase awareness for the leadership opportunities provided by the Union by establishing the Union as a place where student voice is valued and respected.

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Additional background:

Related materials and support documents:

For interpretations, resolution of problems and special situations contact:
Secretary of Union Council: WU Director
Chair of Union Council: WU President

Policy Authority (suggested amendments should go through these bodies):

Date(s) of Action: September 16, 2014
Wisconsin Union Policy PL3-2
WUD Positions

The Directorate is composed of the following members:

- President
- Vice President- External Relations Program Administration
- Vice President- Internal Relations Leadership Development
- Vice President- Public Relations
- Alternative Breaks Committee Director
- Art Committee Director
- Cuisine Committee Director
- Distinguished Lecture Series Committee Director
- Film Committee Director
- Global Connections Committee Director
- Memorial Union Entertainment
- Music Committee Director
- Performing Arts Committee Director
- Publications Committee Director
- Society and Politics Committee Director
- Hoofer Council President
- Union Director
- Assistant Director, Social Education - non voting

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Additional background:
Former Policy 7.1, Formerly SE3-2

Date(s) of Action:

Last Date of Review:    Next Required Review Date:  
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Wisconsin Union Policy WU1-1
Wisconsin Union Bylaws

1. Bylaws

The rules contained in these Bylaws to the Constitution of the Wisconsin Union shall
govern the Council and subcommittees in all cases to which they are applicable and in
which they are not inconsistent with the said Constitution.

2. Personnel of the Council

a. The fifteen voting members of the Council shall be as follows:

(1) The Chair or his/her designee of the all student governing board and three
other students reflecting the multicultural and diverse nature of the campus
community, as designated by the all student governing board.

(2) ThreeFour students who have been recommended by the Nominating
Committee, to be selected by the outgoing Council under the procedure
given in Bylaw 9: one to serve as President of the Union Council and the
Union Directorate, one to serve as Vice President of the Union Council
and the Union Directorate for External Relations/Program Administration,
and one to serve as Vice President of the Union Council and the Union
Directorate for Internal Relations/Public Relations, and one to serve as
Vice-President of the Union Council and the Union Directorate for Project
Management.

(3) TwoOne student members of the Union Directorate to be elected by
members of the incoming Directorate as a representative on the Council,
serving as a chair of a Council committee. One of these members shall be
the President of Hoofer Council.

(4) Two representatives of the faculty and academic staff, to be chosen by the
Chancellor of the University for terms of two years, the terms expiring in
alternate years.

(5) Two alumni members, one to be chosen by the Chancellor of the Uni-
versity and the other by the governing board of the Alumni Association for
terms of two years, the terms expiring in alternate years.

(6) The Director of the Wisconsin Union.

(7) The Associate Director: the officer of the Wisconsin Union in charge of
business operations, ex-officio.

b. The non-voting members of the Council shall be as follows:

Last Date of Review: Next Required Review Date:
Wisconsin Union Policy WU1-1
Wisconsin Union Bylaws

(1) The Assistant Director for Social Education of the Wisconsin Union.
(2) The Dean of Students of the UW-Madison campus.

3. Quorum

At all meetings of the Council, the presence of a majority of the voting members, which includes two of the three-four student officers and either the Secretary or the Treasurer, shall be necessary to constitute a quorum. Any act of a majority present at a meeting at which there is a quorum shall be the act of the Council, except as may be otherwise provided by the Constitution or these Bylaws.

4. Meetings

The Union Council shall hold meetings at least once a month during the regular academic year. Meetings may be called by the President or upon written request of six members of the Council. All members will be duly notified at least 48 hours before a regular or special meeting by the Secretary of the Council of the time and place of meetings.

5. Rules of Operation

a. Meetings of the Wisconsin Union Council and its subcommittees will be conducted according to Robert's Rules of Order, newly revised. The President may appoint a parliamentarian.

b. There will be no proxy or absentee voting. In the case where a member of Union Council is part of the selection pool for a Directorate position, the right to vote or participate in deliberations pertaining to the selection is waived.

c. The Executive Committee of Union Council will consist of the President, the two three-Vice Presidents, the Secretary and the Treasurer of Council. Other members of Council are privileged to attend and participate in Executive Committee sessions. The Executive Committee will set agendas for all Council meetings.

d. The Council Executive Committee will set agendas at least five days prior to each regularly scheduled Council meeting. To be considered for placement on the agenda, items must be submitted to a member of the Executive Committee prior to the agenda meeting.

e. Non-Council members or groups wanting to present issues to be considered by Council must submit their requests to a member of the Council Executive Committee before the agenda meeting to be considered for placement on that
Wisconsin Union Policy WU1-1
Wisconsin Union Bylaws

agenda. The request will be considered with other New Business items and may be scheduled for a later meeting or as soon as time is available.

f. At a regular Council meeting there will be a limit of three non-member speakers for any proposal from (a), unless Council is asked to consider two sides of a question. Then there will be a limit of two non-member speakers for each position introduced. There is a 10-minute per speaker maximum presentation time for non-member speakers for presentation of the issues.

6. Annual Meeting

The annual meeting of the Union Council shall be held in April or May and shall be the occasion of recognizing outgoing and incoming Council and Directorate members.

7. Term of Office of Council Members

a. Faculty, academic staff and alumni appointees, selected as provided in Section 2a (4) and 2a (5) of the Bylaws, shall be appointed by May 1, or as soon thereafter as possible, the terms expiring after two years, at the close of the annual meeting. Faculty, academic staff and alumni members may be reappointed to succeed themselves once.

b. The all-student governing board representatives, selected as provided in Section 2a (1) of the Bylaws, shall be named by May 1, or as soon as possible thereafter, and shall serve for a term of approximately one year, from the close of the annual Council meeting to the close of the succeeding annual Council meeting.

c. Union Council officers and Union Directorate representatives, selected as provided in Sections 2a (2), 2a (3), 7 and 8 of the Bylaws, shall serve for a term of approximately one year, from the close of the annual Council meeting to the close of the succeeding annual Council meeting.

8. The Union Directorate

a. Membership

The Union officers and directors of all standing committees (referred to in the constitution as "House Committees") as well as the President of the Wisconsin Hoofers, which are organized under the Union auspices, shall comprise a board to be known as the Union Directorate. Non-voting members of the Directorate include: the Union Director or her/his representative and the Assistant Director-Social Education or her/his program staff representative.

Last Date of Review:       Next Required Review Date:

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Wisconsin Union Policy WU1-1
Wisconsin Union Bylaws

b. Functions

The functions of the Directorate shall be to coordinate the work of the several committees and clubs organized under Union auspices, discuss common problems, study the techniques of effective group work and community service, and formulate social and educational programs and policies for recommendation to the Union Council.

c. Method of Selection

Committee directors shall be elected by the Council at a meeting of the Council in the spring, from the nominees submitted by a nominating committee. The nominating committee shall consist of the four-three incoming officers of the Council and Directorate, the outgoing Vice President for Public Relations/Internal Relations of the Council and Directorate, and one program staff representative, appointed by the President of the Council and approved by the Council. The vote by the Council shall be taken by written ballot without further nomination and a simple majority shall be required for election.

d. Term of Office

Newly elected Directorate members shall meet and begin preparations for the ensuing year immediately after appointment but shall not assume the responsibilities of office until after the annual meeting of the Council. They shall continue as Directorate members in office through the annual meeting of the Council of the following year; the committee directors, however, being subject to recall by the Council.

e. Recall

A committee director may be recommended by a majority of the Union officers to be relieved of her/his duties for cause, subject to approval by a majority vote of Council, and consistent with guidelines established by Directorate and confirmed by Council, to insure due process for the director. Pending Council action, the director may be suspended by the Union officers if necessary for a period not exceeding the time to the next regularly scheduled Council meeting.

f. Fiscal Responsibility

The Directorate may sponsor or manage certain revenue-producing programs provided that the finances for such programs are managed within the Union revolving fund pursuant to Statute 20.906(1), that such programs have the approval of the Union Council and that all surpluses are turned over annually to a
Wisconsin Union Policy WU1-1
Wisconsin Union Bylaws

general Union purpose with the exception of Hoofer club surpluses, which are intended for future capital acquisitions.
A separate Distinguished Lecture Series fund is to be established, an account distinct from the Union's general operating fund and from other Wisconsin Union Directorate funds. The fund is directly under the auspices of WUD and will follow the same program approval process as established for all WUD free programs. All programs will be free of charge. All funds remaining at the end of the academic year will carry forward to the new fiscal year.

g. Rules

The Directorate shall formulate its own rules of parliamentary procedure.

h. Summer Operation

The summer program is implemented by the summer program coordinators selected by Union Council. The voting members of the nominating committee for the summer program coordinators are the outgoing Vice President for External Relations, the incoming Vice President for Internal Relations, and a program staff representative appointed by the President.

9. Officers of the Union Council and Union Directorate

a. The Officers of the Council and Union Directorate shall be elected by the Council at a meeting of Council before spring break from the nominees submitted by a nominating committee. The nominating committee shall consist of: the outgoing President and two representatives of the Council, one of them being a non-student representative and one of them being an all student governing board representative, both appointed by the President of the Council and approved by the Council. The outgoing Vice President for Public Internal Relations and one program staff representative appointed by the President shall serve as ex-officio, non-voting members of the nominating committee. The vote by Council shall be taken by written ballot without further nomination and a simple majority shall be required for election.

b. The President of the Council shall have power to vote only in case of a tie, except in the election of the Council President and Vice Presidents.

c. In the absence of the President, the Vice President of Council and Directorate for External Relations Program Administration shall chair the Union Council, and the Vice President of Council and Directorate for Public Internal Relations shall chair Directorate.
Wisconsin Union Policy WU1-1
Wisconsin Union Bylaws

d. The officers of the Council and Directorate may be relieved of their duties for cause by the Council, in accordance with recall procedures established by the Council. Upon written petition of five voting members of the Council, the Council will appoint a special subcommittee of the council composed of five voting members of the Council to investigate charges and determine whether the validity of charges warrant bringing the recall petition to the full Council. In such cases as the recall petition is brought to the Council, a simple majority of the voting members of Council is required for recall with the person under consideration of recall not eligible to vote. Typical grounds for recall would include, but not be limited to, the following: negligence of duty, unavailability to perform job functions as described in the officer job description policy.

e. The officers of the Council and the Directorate shall be replaced only in the same manner in which they were originally selected.

10. Union Council-Union Directorate Meeting

A joint meeting of Union Council and Union Directorate shall be held in the fall semester.

11. Director's Duties

The Director shall be the staff officer generally responsible for the operations of the Wisconsin Union. The Director shall be employed by the Board of Regents, which shall take into consideration the recommendations of the Union Council and the President.

a. The Director shall be charged with coordinating all the various functions of the buildings and the interests of all the various groups served by the buildings.

b. The Director shall make reports from time to time showing the operations of the Wisconsin Union.

c. The Director may act for the Union Council, discharging the functions of the Union Council, when so requested by the Union Council.

d. The Director, or a staff member whom she/he may appoint as a substitute, shall be a non-voting member of all standing committees and special interest clubs organized under the auspices of the Union.

e. The Director's further functions in the buildings, beyond the responsibility to the Board of Regents, shall be as the Union Council may provide.

12. Amendments to Bylaws

Last Date of Review: 

Next Required Review Date: 

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These Bylaws may be amended at any regular or special meeting of the Council, by a vote of eight (8) members of the Council, provided the amendment is submitted in writing at least one week previously at either a regular or special meeting.

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For interpretations, resolution of problems, and special situations contact:
Secretary of Union Council: WU Director
Chair of Union Council: WU President

Policy Authority (suggested amendments should go through these bodies):
Executive Committee of Union Council
Union Council

Date(s) of Action:
March 6, 1950; Rerun April 30, 1952; Revised March 21, 1956; Amended March 24, 1965; Rerun June 12, 1968; Amended April 15, 1969; Amended March 11, 1970; Rerun December 4, 1970; Amended March 8, 1972; Amended April 12, 1972; Amended September 12, 1972; Amended October 11, 1972; Amended September 12, 1973; Amended February 11, 1976; Amended February 7, 1978; Amended February 22, 1978; Amended December 10, 1979; Amended April 26, 1982; Amended March 14, 1984; Amended May 7, 1990; Amended December 4, 1990; Amended March 31, 1992; Amended December 2, 2002; Amended April 24, 2003; Amended February 16, 2004; Amended April 20, 2004; Amended September 17, 2008; Amended December 11, 2008
IDENTIFIED STRENGTHS OF THE WISCONSIN UNION
(Through October, 2016, listed in no priority order)

LOCATIONS/SPACES
We have successfully created welcoming, clean and accessible spaces that many in the community feel ownership and pride for. Spaces where the community can make it theirs/what they want it to be while feeling like they are a part of something bigger, a larger purpose. Spaces that effectively mix art and design capturing the Wisconsin experience and sensibility, reflecting our culture. Examples include, but are not limited to:

- The Terrace/The Lake
- Union South
- Marquee Theater
- Wheelhouse Studios
- Signature Dining Spaces
- Recreation Activities

EVENTS/SERVICE
We provide an environment where there is always something going on, a place to go when you do not know where else to go, where “every day is an event.” We are a venue to new experiences and experimenting safely with new ideas and innovations that are not necessarily available elsewhere. We do this with good customer service. Examples include, but are not limited to:

- Badger Bash
- Union Theater Program
- Marquee Movies
- World Music Festival
- Free Art Friday
- Game Watches

more
TRUST IN STUDENTS
We offer UW students a wide variety of learning experiences, paid and unpaid, that allow them to develop transferable skills while creating and furthering the Union mission. Students as the agents of doing at the Union, with the autonomy and ownership we offer them, create a relevancy and vibrancy that demonstrates respect for their perspectives, interests and skill development. Examples include, but are not limited to:

- Student majority governance
- Numerous leadership opportunities
- Student-Staff partnership
- Flexible student employment
- Opportunity to experiment and grow

COMMUNITY PASSION
The Union, and its greater purpose, is accepted and loved by the larger community. A highly valued infrastructure, demonstrated use of the facilities, and highly committed Union Membership demonstrate the perception of the Union as a builder of community and active participant in creating a positive campus climate. Examples include, but are not limited to:

- Strong Membership base
- Conferences/Meetings usage
- Response to free programming
- Multigenerational use
- Sense of ownership/pride for organization

COMMITTED & KNOWLEDGEABLE STAFF
To a high degree, Union staff are committed, knowledgeable and capable to meet both the daily and extraordinary challenges of being UW-Madison’s social center. Staff are dedicated to the success of the organization and service to the community. A “can do” attitude combined with resourcefulness and creativity create a positive environment for both meeting the mission and providing for a fun, team-oriented workspace. Examples include, but are not limited to:

- Past and continuing success
- Commitment to student-staff partnership
- Internal collaboration
- Active use of employee skills and passions
- Daily creative problem solving
Wisconsin Union Policy PL4-3
Establishment of WUD Partnership Relationships

In seeking to complement the academic mission of the University of Wisconsin-Madison, it is the general mission of the Wisconsin Union Directorate to provide opportunities for students, faculty, staff and Union members, to participate in a large portion of the social, educational, cultural and recreational programs held on campus.

In fulfilling its purpose, the Wisconsin Union Directorate recognizes the potential importance of establishing mutually beneficial relationships with other organizations to provide ongoing programs and/or services. This type of relationship is to be recognized as a partnership. At this time, Union Council and WUD recognizes GUTS/HASH, Bernie's Place, Youngblood and One-to-One Tutoring as partnership arrangements. Therefore, cosponsorship policies and guidelines are not applicable to these organizations.

- The continuing program or service provided must complement the mission of the Wisconsin Union and adhere to its policies and procedures.

- Partnership agreements between WUD and the program/activity should be reviewed periodically by the Wisconsin Union Directorate.

- A partnership usually, but not necessarily, results in ongoing support either through financial, personnel, space or in-kind levels of support.

- As a member of a partnership activity, the Wisconsin Union Directorate shall be represented on the decision making bodies of such organizations.

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Additional background:
Former Policy 7.18; Formerly SE4-3

Date(s) of Action:
May 8, 1985; July 1, 1985

Last Date of Review:  
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Next Required Review Date:
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<td>COST OF GOODS SOLD</td>
<td>2,485,577</td>
<td>2,397,069</td>
<td>(88,506)</td>
<td>2,646,312</td>
</tr>
<tr>
<td>DIRECT OP EXPENSES</td>
<td>3,238,934</td>
<td>3,073,551</td>
<td>(165,383)</td>
<td>3,122,681</td>
</tr>
<tr>
<td>SUPPORT SERVICES</td>
<td>1,275,997</td>
<td>1,144,397</td>
<td>(131,600)</td>
<td>1,069,774</td>
</tr>
<tr>
<td>FACILITIES</td>
<td>1,798,203</td>
<td>1,660,800</td>
<td>(138,403)</td>
<td>1,582,610</td>
</tr>
<tr>
<td>PROGRAMS &amp; LEADERSHIP</td>
<td>460,228</td>
<td>462,222</td>
<td>1,994</td>
<td>351,747</td>
</tr>
<tr>
<td>DEPRECIATION/BUILDINGS</td>
<td>96,408</td>
<td>96,407</td>
<td>(1)</td>
<td>96,481</td>
</tr>
<tr>
<td>MAJOR REPRS/BLDGS &amp; EQ</td>
<td>323,313</td>
<td>407,996</td>
<td>84,683</td>
<td>309,272</td>
</tr>
<tr>
<td>UTILITIES/TAXES/INS/TELEP</td>
<td>205,282</td>
<td>189,081</td>
<td>(16,201)</td>
<td>196,073</td>
</tr>
<tr>
<td>STATE/UW ASSESSMENTS</td>
<td>513,176</td>
<td>497,366</td>
<td>(15,810)</td>
<td>463,644</td>
</tr>
<tr>
<td>INTEREST EXPENSE/BONDS</td>
<td>1,715,223</td>
<td>1,715,223</td>
<td>0</td>
<td>1,694,574</td>
</tr>
<tr>
<td>OTHER &amp; OFFSETTING EXPENSES</td>
<td>149,970</td>
<td>142,384</td>
<td>(7,586)</td>
<td>78,220</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSE</strong></td>
<td><strong>12,263,311</strong></td>
<td><strong>11,786,496</strong></td>
<td><strong>476,815</strong></td>
<td><strong>11,611,388</strong></td>
</tr>
<tr>
<td><strong>NET INCOME/(LOSS)</strong></td>
<td><strong>131,743</strong></td>
<td><strong>635,278</strong></td>
<td><strong>503,538</strong></td>
<td><strong>1,046,732</strong></td>
</tr>
<tr>
<td>REVENUE</td>
<td>PRIOR ACTUAL</td>
<td>CURRENT BUDGET</td>
<td>CURRENT ACTUAL</td>
<td>PRIOR CS %</td>
</tr>
<tr>
<td>---------</td>
<td>--------------</td>
<td>----------------</td>
<td>----------------</td>
<td>------------</td>
</tr>
<tr>
<td>Direct Operating Revenue</td>
<td>$31,720,095</td>
<td>$2,035,124</td>
<td>$2,970,567</td>
<td>25.1%</td>
</tr>
<tr>
<td>Restaurants</td>
<td>$1,856,798</td>
<td>$1,674,368</td>
<td>$1,726,032</td>
<td>13.9%</td>
</tr>
<tr>
<td>Markets &amp; Cafes</td>
<td>$1,236,984</td>
<td>$1,034,000</td>
<td>$1,234,163</td>
<td>9.8%</td>
</tr>
<tr>
<td>WU Catering</td>
<td>$303,200</td>
<td>$311,562</td>
<td>$301,361</td>
<td>2.4%</td>
</tr>
<tr>
<td>Conf Center Catering</td>
<td>$650,956</td>
<td>$702,500</td>
<td>$683,910</td>
<td>5.2%</td>
</tr>
<tr>
<td>Retail</td>
<td>$492,640</td>
<td>$572,473</td>
<td>$547,344</td>
<td>3.9%</td>
</tr>
<tr>
<td>Programs</td>
<td>Total Op Revenue</td>
<td>$7,554,674</td>
<td>$7,230,027</td>
<td>$7,315,397</td>
</tr>
<tr>
<td>Indirect Revenue</td>
<td>$10,465</td>
<td>$106,291</td>
<td>$106,291</td>
<td>0.8%</td>
</tr>
<tr>
<td>Commissions</td>
<td>$115,625</td>
<td>$117,784</td>
<td>$141,388</td>
<td>0.9%</td>
</tr>
<tr>
<td>Service Revenue</td>
<td>$267,246</td>
<td>$305,771</td>
<td>$204,357</td>
<td>2.1%</td>
</tr>
<tr>
<td>Reimbursements</td>
<td>$4,446</td>
<td>$24,000</td>
<td>$54,110</td>
<td>0.0%</td>
</tr>
<tr>
<td>Total Indirect Revenue</td>
<td>$492,972</td>
<td>$553,845</td>
<td>$506,184</td>
<td>3.0%</td>
</tr>
<tr>
<td>Net Operating Revenue</td>
<td>$8,047,646</td>
<td>$7,783,873</td>
<td>$7,821,581</td>
<td>63.6%</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>$2,646,570</td>
<td>$2,642,148</td>
<td>$2,642,148</td>
<td>20.9%</td>
</tr>
<tr>
<td>Student Seg Fees - UBP</td>
<td>$1,851,693</td>
<td>$1,847,655</td>
<td>$1,847,655</td>
<td>14.6%</td>
</tr>
<tr>
<td>Campus Vending</td>
<td>$5,869</td>
<td>$5,736</td>
<td>$5,736</td>
<td>0.5%</td>
</tr>
<tr>
<td>Membership</td>
<td>$1,985</td>
<td>$2,226</td>
<td>$2,226</td>
<td>0.2%</td>
</tr>
<tr>
<td>Investment Revenue</td>
<td>$1,767</td>
<td>$2,000</td>
<td>$1,912</td>
<td>0.0%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$30,350</td>
<td>$19,215</td>
<td>$12,162</td>
<td>0.2%</td>
</tr>
<tr>
<td>Total Other Revenue</td>
<td>$4,610,473</td>
<td>$4,611,181</td>
<td>$4,600,191</td>
<td>36.4%</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>$12,658,119</td>
<td>$12,395,054</td>
<td>$12,421,772</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

EXPENSES

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>PRIOR ACTUAL</th>
<th>CURRENT BUDGET</th>
<th>CURRENT ACTUAL</th>
<th>PRIOR CS %</th>
<th>BUDGET CS %</th>
<th>CURRENT CS %</th>
<th>PRIOR CS %</th>
<th>PRIOR CS %</th>
<th>PRIOR CS %</th>
<th>PRIOR CS %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of Goods Sold</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food</td>
<td>$2,624,464</td>
<td>$2,457,558</td>
<td>$2,370,468</td>
<td>20.7%</td>
<td>19.6%</td>
<td>19.1%</td>
<td>($253,996)</td>
<td>-8.7%</td>
<td>($87,090)</td>
<td>3.5%</td>
</tr>
<tr>
<td>Retail Merchandise</td>
<td>$21,848</td>
<td>$28,019</td>
<td>$26,764</td>
<td>0.2%</td>
<td>0.2%</td>
<td>0.2%</td>
<td>$4,753</td>
<td>-21.8%</td>
<td>($1,418)</td>
<td>5.1%</td>
</tr>
<tr>
<td>Total Cost of Goods Sold</td>
<td>$2,646,312</td>
<td>$2,485,577</td>
<td>$2,397,069</td>
<td>20.9%</td>
<td>20.1%</td>
<td>19.3%</td>
<td>($249,243)</td>
<td>-9.4%</td>
<td>($88,508)</td>
<td>3.6%</td>
</tr>
<tr>
<td>Direct Op Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries, Wages, Fringes</td>
<td>$2,022,917</td>
<td>$2,222,810</td>
<td>$2,054,465</td>
<td>16.0%</td>
<td>17.9%</td>
<td>16.5%</td>
<td>$31,737</td>
<td>-1.6%</td>
<td>($163,156)</td>
<td>7.5%</td>
</tr>
<tr>
<td>Supplies &amp; Services</td>
<td>$1,966,274</td>
<td>$951,749</td>
<td>$959,054</td>
<td>7.9%</td>
<td>7.7%</td>
<td>7.7%</td>
<td>($37,220)</td>
<td>-3.7%</td>
<td>7,305</td>
<td>0.8%</td>
</tr>
<tr>
<td>Depreciation - Equipment</td>
<td>$103,450</td>
<td>$64,375</td>
<td>$59,843</td>
<td>0.8%</td>
<td>0.5%</td>
<td>0.5%</td>
<td>($43,647)</td>
<td>42.2%</td>
<td>($4,532)</td>
<td>7.0%</td>
</tr>
<tr>
<td>Total Direct Op Expenses</td>
<td>$3,122,681</td>
<td>$3,238,934</td>
<td>$3,073,551</td>
<td>24.7%</td>
<td>26.1%</td>
<td>24.7%</td>
<td>($49,130)</td>
<td>-1.6%</td>
<td>($165,383)</td>
<td>5.1%</td>
</tr>
<tr>
<td>Support Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries, Wages, Fringes</td>
<td>$808,507</td>
<td>$952,567</td>
<td>$853,166</td>
<td>6.4%</td>
<td>7.7%</td>
<td>6.9%</td>
<td>$44,659</td>
<td>5.5%</td>
<td>($99,401)</td>
<td>10.4%</td>
</tr>
<tr>
<td>Supplies &amp; Services</td>
<td>$228,329</td>
<td>$298,605</td>
<td>$264,023</td>
<td>1.8%</td>
<td>2.4%</td>
<td>2.1%</td>
<td>$35,694</td>
<td>15.6%</td>
<td>($34,582)</td>
<td>11.6%</td>
</tr>
<tr>
<td>Depreciation - Equipment</td>
<td>$32,938</td>
<td>$24,825</td>
<td>$27,208</td>
<td>0.3%</td>
<td>0.2%</td>
<td>0.2%</td>
<td>($5,730)</td>
<td>17.4%</td>
<td>$2,383</td>
<td>9.6%</td>
</tr>
<tr>
<td>Total Support Services</td>
<td>$1,069,774</td>
<td>$1,275,997</td>
<td>$1,144,397</td>
<td>8.5%</td>
<td>10.3%</td>
<td>9.2%</td>
<td>$74,623</td>
<td>7.0%</td>
<td>($131,600)</td>
<td>10.3%</td>
</tr>
<tr>
<td>Facilities</td>
<td>PRIOR ACTUAL</td>
<td>CURRENT BUDGET</td>
<td>CURRENT ACTUAL</td>
<td>PRIOR CS %</td>
<td>CURRENT CS %</td>
<td>PRIOR YEAR VARIANCE</td>
<td>PRIOR YEAR VARIANCE %</td>
<td>BUDGET</td>
<td>BUDGET</td>
<td></td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-------------</td>
<td>----------------</td>
<td>----------------</td>
<td>------------</td>
<td>--------------</td>
<td>---------------------</td>
<td>------------------------</td>
<td>--------</td>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>Salaries, Wages, Fringes</td>
<td>$1,157,030</td>
<td>$1,346,022</td>
<td>$1,250,795</td>
<td>9.1%</td>
<td>10.9%</td>
<td>10.1%</td>
<td>8.0%</td>
<td>($955,227)</td>
<td>(7.1%)</td>
<td></td>
</tr>
<tr>
<td>Supplies &amp; Services</td>
<td>291,380</td>
<td>338,707</td>
<td>294,812</td>
<td>2.3%</td>
<td>2.7%</td>
<td>2.4%</td>
<td>1.2%</td>
<td>(43,895)</td>
<td>(13.0%)</td>
<td></td>
</tr>
<tr>
<td>Depreciation - Equipment</td>
<td>133,600</td>
<td>114,474</td>
<td>115,193</td>
<td>1.1%</td>
<td>0.9%</td>
<td>0.9%</td>
<td>(18,407)</td>
<td>(13.8%)</td>
<td>719</td>
<td></td>
</tr>
<tr>
<td>Total Facilities Expenses</td>
<td>1,582,610</td>
<td>1,790,203</td>
<td>1,660,800</td>
<td>12.5%</td>
<td>14.5%</td>
<td>13.4%</td>
<td>78,190</td>
<td>4.9%</td>
<td>(138,403)</td>
<td>(7.7%)</td>
</tr>
</tbody>
</table>

| Programs & Leadership            |             |                |                |            |              |                     |                        |        |        |
| Salaries, Wages, Fringes         | 226,346     | 260,119        | 286,964        | 1.8%       | 2.1%         | 2.3%                | 60,648                  | 25.6%   | 26,675 | 10.3% |
| Supplies & Services              | 120,565     | 195,273        | 170,392        | 1.0%       | 1.6%         | 1.4%                | 49,827                  | 41.3%   | (24,801) | (12.7%)|
| Depreciation - Equipment         | 4,836       | 4,836          | 4,836          | 0.0%       | 0.0%         | 0.0%                |                        |        |        |
| Total Program Expenses           | 351,747     | 460,228        | 482,222        | 2.8%       | 3.7%         | 3.7%                | 110,475                 | 31.4%   | 1,994  | 0.4%  |

| Depreciation & Major Repairs/Maintenance |             |                |                |            |              |                     |                        |        |        |
| Major Rprs/Mnt - Bldg            | 84,158      | 84,683         | 72,172         | 0.7%       | 0.7%         | 0.6%                | 525                     | 64,683  | 0.6%  |
| Def Bldg Exp - UBIP              | 225,114     | 323,313        | 323,313        | 1.8%       | 2.6%         | 2.6%                | 98,199                  | 43.6%   | (24,801) | (12.7%)|
| Depreciation - Bldg              | 96,481      | 95,408         | 96,407         | 0.8%       | 0.8%         | 0.8%                | (74)                    | (0.1%)  | (1)    | (0.0%)|
| Total Depr & Major Repairs/      | 405,753     | 419,721        | 504,403        | 3.2%       | 3.4%         | 4.1%                | 98,650                  | 24.3%   | 84,682 | 20.2% |

| Utilities, Taxes & Insurance     |             |                |                |            |              |                     |                        |        |        |
| Unemployment Compensation        | 513         | 3,624          | 4,637          | 0.0%       | 0.0%         | 0.0%                | 4,124                   | 803.9%  | 1,013  | 28.0% |
| Worker's Compensation            | 19,551      | 39,302         | 20,334         | 0.2%       | 2.8%         | 2.2%                | 783                     | 4.0%    | 2      | 0.0%  |
| Telephone                        | 20,196      | 20,520         | 20,520         | 0.2%       | 2.2%         | 2.2%                | 324                     | 1.6%    |        |       |
| Insurance - Property             | 52,800      | 53,856         | 53,856         | 0.2%       | 4.4%         | 4.4%                | 1,056                   | 2.0%    |        |       |
| Heating/Cooling                  | 28,627      | 22,618         | 22,618         | 0.2%       | 0.3%         | 0.2%                | (6,009)                 | (21.0%) | (11,234) | (33.2%)|
| Electricity                      | 46,051      | 40,703         | 38,781         | 0.4%       | 0.4%         | 0.3%                | (7,270)                 | (15.8%) | (5,982) | (13.4%)|
| Water & Sewer                    | 7,500       | 17,500         | 7,500          | 0.0%       | 0.1%         | 0.1%                |                        |        |        |
| Trash Removal                    | 20,635      | 20,635         | 20,635         | 0.2%       | 0.2%         | 0.2%                |                        |        |        |
| Total Utilities, Taxes & Insur   | 196,073     | 205,282        | 189,081        | 1.5%       | 1.7%         | 1.5%                | (6,992)                 | (3.6%)  | (16,201) | (7.9%) |

| State/UW Assessments             |             |                |                |            |              |                     |                        |        |        |
| Municipal Services               | 27,500      | 29,016         | 29,016         | 0.2%       | 0.2%         | 0.2%                | 1,116                   | 4.0%    |        |       |
| Utility Assessments              | 45,237      | 48,507         | 46,506         | 0.4%       | 0.4%         | 0.4%                | 1,289                   | 2.8%    | (1)    | (0.0%)|
| UW Assessments                   | 390,507     | 437,653        | 421,844        | 3.1%       | 3.5%         | 3.4%                | 31,337                  | 8.0%    | (15,809) | (3.6%)|
| Total State/UW Assessment        | 463,644     | 513,176        | 497,366        | 3.7%       | 4.1%         | 4.0%                | 33,722                  | 7.3%    | (15,810) | (3.1%)|

| Other Expenses                   |             |                |                |            |              |                     |                        |        |        |
| Debt Svc UBPI/WU                 | 1,694,574   | 1,715,223      | 1,715,223      | 13.4%      | 13.8%        | 13.8%               | 20,649                  | 1.2%    |        |       |
| Misc - SWF, S&S                  | 72,774      | 125,969        | 88,274         | 0.6%       | 1.0%         | 0.7%                | 15,500                  | 21.3%   | (37,695) | (29.9%)|
| Reimbursements                   | 5,442       | 20,400         | 54,110         | 0.0%       | 0.2%         | 0.2%                | 48,664                  | 893.6%  | 30,110 | 125.5%|
| Total Other Expenses             | 1,772,794   | 1,865,192      | 1,857,607      | 14.0%      | 15.0%        | 15.0%               | 84,813                  | 4.8%    | (7,586) | (0.4%)|
| Total Expenses                   | 11,611,388  | 12,263,310     | 11,786,496     | 91.7%      | 98.9%        | 94.9%               | 175,108                 | 1.5%    | (476,814) | (3.9%)|

| Net Income/(Loss)                | 1,046,731   | 131,744        | 635,278        | 8.3%       | 1.1%         | 5.1%                | (411,455)               | (38.3%) | 503,532 | 382.2%|
Wisconsin Union Policy WU1-1
Wisconsin Union Bylaws

1. Bylaws

The rules contained in these Bylaws to the Constitution of the Wisconsin Union shall
govern the Council and subcommittees in all cases to which they are applicable and in
which they are not inconsistent with the said Constitution.

2. Personnel of the Council

a. The fifteen voting members of the Council shall be as follows:

   (1) The Chair or his/her designee of the all student governing board and three
       other students reflecting the multicultural and diverse nature of the campus
       community, as designated by the all student governing board.

   (2) ThreeFour students who have been recommended by the Nominating
       Committee, to be selected by the outgoing Council under the procedure
       given in Bylaw 9: one to serve as President of the Union Council and the
       Union Directorate, one to serve as Vice President of the Union Council
       and the Union Directorate of External Relations Program Administration,
       and one to serve as Vice President of the Union Council and the Union
       Directorate of Internal Relations Public Relations, and one to serve as
       Vice President of the Union Council and the Union Directorate for Project
       Management.

   (3) TwoOne student members of the Union Directorate to be elected by
       members of the incoming Directorate as a representative on the Council,
       serving as a chair of a Council committee. One of these members shall be
       the President of Hoofer Council.

   (4) Two representatives of the faculty and academic staff, to be chosen by the
       Chancellor of the University for terms of two years, the terms expiring in
       alternate years.

   (5) Two alumni members, one to be chosen by the Chancellor of the Uni-
       versity and the other by the governing board of the Alumni Association for
       terms of two years, the terms expiring in alternate years.

   (6) The Director of the Wisconsin Union, ex-officio.

   (7) The Associate-Deputy Director: the officer of the Wisconsin Union in
       charge of business operations, ex-officio.

b. The non-voting members of the Council shall be as follows:

   Last Date of Review:  
   Next Required Review Date:  

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Wisconsin Union Policy WU1-1
Wisconsin Union Bylaws

(1) The Assistant Director for Social Education Program and Leadership of the Wisconsin Union.
(2) The Dean of Students of the UW-Madison campus.

3. Quorum

At all meetings of the Council, the presence of a majority of the voting members, which includes two of the three-four student officers and either the Secretary or the Treasurer, shall be necessary to constitute a quorum. Any act of a majority present at a meeting at which there is a quorum shall be the act of the Council, except as may be otherwise provided by the Constitution or these Bylaws.

4. Meetings

The Union Council shall hold meetings at least once a month during the regular academic year. Meetings may be called by the President or upon written request of six members of the Council. All members will be duly notified at least 48 hours before a regular or special meeting by the Secretary of the Council of the time and place of meetings.

5. Rules of Operation

a. Meetings of the Wisconsin Union Council and its subcommittees will be conducted according to Robert's Rules of Order, newly revised. The President may appoint a parliamentarian.

b. There will be no proxy or absentee voting. In the case where a member of Union Council is part of the selection pool for a Directorate position, the right to vote or participate in deliberations pertaining to the selection is waived.

c. The Executive Committee of Union Council will consist of the President, the two three Vice Presidents, the Secretary and the Treasurer of Council. Other members of Council are privileged to attend and participate in Executive Committee sessions. The Executive Committee will set agendas for all Council meetings.

d. The Council Executive Committee will set agendas at least five days prior to each regularly scheduled Council meeting. To be considered for placement on the agenda, items must be submitted to a member of the Executive Committee prior to the agenda meeting.

e. Non-Council members or groups wanting to present issues to be considered by Council must submit their requests to a member of the Council Executive Committee before the agenda meeting to be considered for placement on that
agenda. The request will be considered with other New Business items and may be scheduled for a later meeting or as soon as time is available.

f. At a regular Council meeting there will be a limit of three non-member speakers for any proposal from (a), unless Council is asked to consider two sides of a question. Then there will be a limit of two non-member speakers for each position introduced. There is a 10-minute per speaker maximum presentation time for non-member speakers for presentation of the issues.

6. Annual Meeting

The annual meeting of the Union Council shall be held in April or May and shall be the occasion of recognizing outgoing and incoming Council and Directorate members.

7. Term of Office of Council Members

a. Faculty, academic staff and alumni appointees, selected as provided in Section 2a (4) and 2a (5) of the Bylaws, shall be appointed by May 1, or as soon thereafter as possible, the terms expiring after two years, at the close of the annual meeting. Faculty, academic staff and alumni members may be reappointed to succeed themselves once.

b. The all-student governing board representatives, selected as provided in Section 2a (1) of the Bylaws, shall be named by May 1, or as soon as possible thereafter, and shall serve for a term of approximately one year, from the close of the annual Council meeting to the close of the succeeding annual Council meeting.

c. Union Council officers and Union Directorate representatives, selected as provided in Sections 2a (2), 2a (3), 7 and 8 of the Bylaws, shall serve for a term of approximately one year, from the close of the annual Council meeting to the close of the succeeding annual Council meeting.

8. The Union Directorate

a. Membership

The Union officers and directors of all standing committees (referred to in the constitution as "House Committees") as well as the President of the Wisconsin Hoofers, which are organized under the Union auspices, shall comprise a board to be known as the Union Directorate. Non-voting members of the Directorate include: the Union Director or her/his representative and the Assistant Director-Social EducationProgram and Leadership Development or her/his program staff representative.
b. Functions

The functions of the Directorate shall be to coordinate the work of the several committees and clubs organized under Union auspices, discuss common problems, study the techniques of effective group work and community service, and formulate social and educational programs and policies for recommendation to the Union Council.

c. Method of Selection

Committee directors shall be elected by the Council at a meeting of the Council in the spring, from the nominees submitted by a nominating committee. The nominating committee shall consist of the three incoming officers of the Council and Directorate, the outgoing Vice President of Internal Relations for Public Relations of the Council and Directorate, and one program staff representative, appointed by the President of the Council and approved by the Council. The vote by the Council shall be taken by written ballot without further nomination and a simple majority shall be required for election.

d. Term of Office

Newly elected Directorate members shall meet and begin preparations for the ensuing year immediately after appointment but shall not assume the responsibilities of office until after the annual meeting of the Council. They shall continue as Directorate members in office through the annual meeting of the Council of the following year; the committee directors, however, being subject to recall by the Council.

e. Recall

A committee director may be recommended by a majority of the Union officers to be relieved of her/his duties for cause, subject to approval by a majority vote of Council, and consistent with guidelines established by Directorate and confirmed by Council, to insure due process for the director. Pending Council action, the director may be suspended by the Union officers if necessary for a period not exceeding the time to the next regularly scheduled Council meeting.

f. Fiscal Responsibility

The Directorate may sponsor or manage certain revenue-producing programs provided that the finances for such programs are managed within the Union revolving fund pursuant to Statute 20.906(1), that such programs have the
approval of the Union Council and that all surpluses are turned over annually to a
general Union purpose with the exception of Hoofer club surpluses, which are
intended for future capital acquisitions.
A separate Distinguished Lecture Series fund is to be established, an account
distinct from the Union's general operating fund and from other Wisconsin Union
Directorate funds. The fund is directly under the auspices of WUD and will
follow the same program approval process as established for all WUD free
programs. All programs will be free of charge. All funds remaining at the end of
the academic year will carry forward to the new fiscal year.

g. Rules

The Directorate shall formulate its own rules of parliamentary procedure.

h. Summer Operation

The summer program is implemented by the summer program coordinators
selected by Union Council. The voting members of the nominating committee for
the summer program coordinators are the outgoing Vice President for External
Relations, the incoming Vice President of Internal Relations, and a program
staff representative appointed by the President.

9. Officers of the Union Council and Union Directorate

a. The Officers of the Council and Union Directorate shall be elected by the Council
at a meeting of Council before spring break from the nominees submitted by a
nominating committee. The nominating committee shall consist of: the outgoing
President and two representatives of the Council, one of them being a non-student
representative and one of them being an all student governing board
representative, both appointed by the President of the Council and approved by
the Council. The outgoing Vice President of External Relations and one
program staff representative appointed by the President shall serve as ex-officio,
non-voting members of the nominating committee. The vote by Council shall be
taken by written ballot without further nomination and a simple majority shall be
required for election.

b. The President of the Council shall have power to vote only in case of a tie, except
in the election of the Council President and Vice Presidents.

c. In the absence of the President, the Vice President of Council and Directorate for
Program Administration shall chair the Union Council, and the
Vice President of Council and Directorate for Internal Relations shall
chair Directorate.

Last Date of Review:

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Next Required Review Date:
d. The officers of the Council and Directorate may be relieved of their duties for cause by the Council, in accordance with recall procedures established by the Council. Upon written petition of five voting members of the Council, the Council will appoint a special subcommittee of the council composed of five voting members of the Council to investigate charges and determine whether the validity of charges warrant bringing the recall petition to the full Council. In such cases as the recall petition is brought to the Council, a simple majority of the voting members of Council is required for recall with the person under consideration of recall not eligible to vote. Typical grounds for recall would include, but not be limited to, the following: negligence of duty, unavailability to perform job functions as described in the officer job description policy.

e. The officers of the Council and the Directorate shall be replaced only in the same manner in which they were originally selected.

10. Union Council-Union Directorate Meeting

A joint meeting of Union Council and Union Directorate shall be held in the fall semester.

11. Director's Duties

The Director shall be the staff officer generally responsible for the operations of the Wisconsin Union. The Director shall be employed by the Board of Regents, which shall take into consideration the recommendations of the Union Council and the President.

a. The Director shall be charged with coordinating all the various functions of the buildings and the interests of all the various groups served by the buildings.

b. The Director shall make reports from time to time showing the operations of the Wisconsin Union.

c. The Director may act for the Union Council, discharging the functions of the Union Council, when so requested by the Union Council.

d. The Director, or a staff member whom she/he may appoint as a substitute, shall be a non-voting member of all standing committees and special interest clubs organized under the auspices of the Union.

e. The Director's further functions in the buildings, beyond the responsibility to the Board of Regents, shall be as the Union Council may provide.
12. Amendments to Bylaws

These Bylaws may be amended at any regular or special meeting of the Council, by a vote of eight (8) members of the Council, provided the amendment is submitted in writing at least one week previously at either a regular or special meeting.

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For interpretations, resolution of problems, and special situations contact:
Secretary of Union Council: WU Director
Chair of Union Council: WU President

Policy Authority (suggested amendments should go through these bodies):
Executive Committee of Union Council
Union Council

Date(s) of Action:
March 6, 1950; Rerun April 30, 1952; Revised March 21, 1956; Amended March 24, 1965;
Rerun June 12, 1968; Amended April 15, 1969; Amended March 11, 1970; Rerun December 4,
1970; Amended March 8, 1972; Amended April 12, 1972; Amended September 13, 1972;
Amended October 11, 1972; Amended September 12, 1973; Amended February 11, 1976;
Amended February 7, 1978; Amended February 22, 1978; Amended December 10, 1979;
Amended April 26, 1982; Amended March 14, 1984; Amended May 7, 1990; Amended
December 4, 1990; Amended March 31, 1992; Amended December 2, 2002; Amended April 24,
2003; Amended February 16, 2004; Amended April 20, 2004; Amended September 17, 2008;
Amended December 11, 2008; Revised November 8, 2016;
Notes:
1. 48 bike stalls are proposed in shelter.
2. Use single sided Recert bike racks from Mattrax, galvanized finish.
   a. (3) 9 stall racks
   b. (3) 7 stall racks
3. Surface mount bike racks using stainless steel anchor sleeves and bolts.
4. Stormfront door is 42"x44".

-NOT FOR CONSTRUCTION-